



Request for Proposals
CONSULTING SERVICES
LAND USE PLANNING AND IMPLEMENTATION
Morgantown, West Virginia

Deadline for Written Questions July 8, 2014 by 10:00 A.M. E.S.T.

Answers to Questions Posted on City Website May 9, 2014

Proposal Submission Deadline July 17, 2014 by 2:00 P.M. E.S.T.

<http://www.morgantownwv.gov/?p=16077>

The following questions and responses are intended to clarify provisions within the subject RFP. Some questions may represent a direct inquiry while others may represent questions that have been developed by Staff for the purpose of expanding a direct inquiry.

Question	Answer
1. Regarding 4.02.01.02.d., is there a particular minimum (or maximum) number of “brief project summaries which the firm has undertaken relevant to the services being offered” that the City desires to see included in the submission?	<p>Section 4.02.01.02.d. of the subject RFP states:</p> <p>Provide brief summaries of projects which the firm has undertaken which are relevant to the services being offered; particularly, those identified in Part III “Anticipated Scope(s) of Work” of this RFP. Include project name, name of client organization, year of completion, services provided, the firm’s role, and description of outcomes.</p> <p>There is no “particular minimum (or maximum) number” of project summaries that are expected. Firms are encouraged to identify the type and the number of projects that best describes the firm’s capacity to deliver services that are relevant to the services described in the “Anticipated Scope(s) of Work.”</p>
2. Regarding 4.02.01.02.d., is it ok to include digital links to resulting work products, or does the City desire to have copies of the completed work product examples for evaluation/review?	Digital links to resulting work products will be acceptable; provided the firm’s proposal includes brief summaries of each of the work product examples.